

**\*Before you begin typing, set spacing to SINGLE (1.0) and change spacing after to 0 pt. Font – Arial, 12 pt. Insert a Blank (Three Columns) header with Class Period, Your Name, and File Name.**

These days, time waits for no one.



SEE WHAT'S WAITING FOR YOU AT THE



Essex Hotel and Resort



The Essex Hotel and Resort located in beautiful, Scottsdale, Arizona, offers beautiful accommodations and an array of amenities.



Indulge in the pure joy of golf on the manicured greens and lush fairways of our 27-hole championship course.



Unwind in one of our nine shimmering pools.



Invigorate yourself with a match at our award-winning Tennis Garden.



Or enjoy our fitness center and spa.



Our award-winning cuisine – from Modern French classics to Southwestern – will make you a happy guest!



The Essex Hotel and Resort is a place for family fun.



To make a reservation, call 1-800-315-5555 and ask for Jaime.

**Type all the text shown above. Make sure you space accurately!**

**Section 1:** Format text as Arial, 26 pt, orange, center/Insert the symbol (🕒) after the word “time” – 48 pt, orange, highlight yellow

**Section 2:** 18 pt, Arial, center, all caps

**Section 3:** Magneto, 36 pt, blue, center

**Section 4: Paragraph** – Arial, 16 pt/**Essex Hotel and Resort** – Magneto, blue, 16 pt

**Section 5 – 9: Paragraph** – Arial, 16 pt

**Section 10:** Same as Section 4

**Section 11:** Magneto, 12 pt, center, orange

**Symbols:** Insert the following symbols **before the first word** of each paragraph. Each should be 36 pt.



Section 4



Section 5



Section 6



Section 7



Section 8



Section 9



Section 10



Indulge in the pure joy of golf on lush fairways of our 27-hole championship course.